

NCC / BCLA 2020 ABSTRACT SUBMISSIONS CRITERIA & GUIDELINES

CALL FOR PAPERS AND POSTERS CRITERIA

As a result of the NCC event being postponed to 6 – 7 September 2020, NCC/BCLA will re-open the abstract submission window for additional abstracts to be presented at NCC in September 2020. Abstracts can be submitted through the BCLA website from 20 April 2020 and the submission window will close midnight (GMT) 15 May 2020. There is no need to re-submit if you have already been accepted to present an abstract at NCC 2020.

New science and Case Reports will be considered for inclusion in the programme on any topic related to contact lenses and/or the anterior eye.

SCIENCE STREAM AND CASE REPORTS

The NCC / BCLA science stream is assessed in the form of abstracts that can be submitted as a paper or poster (allocated by the Academic Committee). Case reports will be in poster format only. Please note that if accepted as a poster this will be in digital (electronic) format.

Submissions should be made using the 'NCC / BCLA Call for Papers & Posters' online form, accessible from www.bcla.org.uk from 09:00 (GMT) on Monday 20 April 2020.

The final submission deadline is midnight (GMT) on Friday 15 May 2020.

There is no need to re-submit if you have already been accepted to present an abstract at NCC 2020.

NO submissions will be considered after the submission deadline dates under any circumstances.

The abstract criteria are:

- Contains a clear statement of hypothesis, an explanation of robust methods (such as cross-over and randomised trials with appropriate controls of sufficient sample size), a full report of the resulting data that unequivocally test the hypothesis and a brief discussion of their implications in the conclusion.
- Subject matter should be topical, novel and must contain original data (including actual numbers with standard deviations and significance values where appropriate) - it is important the study is completed rather than expected findings are stated.
- Abstract results must be of significant scientific value to advance the understanding or advancement of the field. Literature review and unsupported theory abstracts will be rejected.
- Work already published at the time of the conference cannot be accepted and the abstract must be different enough from that submitted to other conferences to avoid copyright issues.

- Up to 300 words in length, structured within the following headings:
 - Purpose
 - Methods
 - Results
 - Conclusions
- Past tense should be used, with no use of personal pronouns.
- Use of material / chemical / pharmaceutical names are encouraged rather than manufacturers' product names (on the paper/poster both can be used).
- Spelling and grammar must be correct.
- Commercial relationships must be fully disclosed. Predominantly commercial abstracts will be rejected unless they report new scientific research developments.

The Academic Committee decision is final. Any first author who failed to present their accepted abstract in the previous year without an accepted reason or whose poster/paper does not largely reflect their abstract will automatically be rejected.

A pre-screening service* is available to aid authors in developing abstracts that will meet the above criteria.

CASE REPORTS

A PDF of the proposed case report posters must be submitted. The poster should flow in chronological date order and describe the various treatments / products / conditions, using photographs wherever possible.

SUBMISSION ACCEPTANCE PROCEDURE

If you have requested the pre-screening service for the scientific paper/poster submissions, you will be contacted by no later than Monday 30 September 2019, otherwise all authors will be notified by no later than Monday 25 November 2019 if they have been successful. If a submission is not accepted, grounds will not be given, and correspondence will not be entered into.

FURTHER DETAILS

No submissions will be considered after the submission dates, under any circumstances. The Academic Committee decision is final. Any first author who failed to present their accepted abstract in the previous year without an accepted reason or whose poster/paper does not largely reflect their abstract will automatically be rejected.

All presenters (including poster authors) must be registered for the full Conference in order to be included in the program and proceedings. If a first author cannot attend, another author may present the work on their behalf as long as they notify NCC in advance.

Failure to present an accepted presentation or poster at the Conference or not submitting a PDF of their poster(s) without good reason may jeopardise future submissions from the first author over the following three years.